

CHS Presentation Guidelines

CHS 2022 is a fully hybrid event, with all talks streamed via Zoom. Please follow the below guidelines to ensure the conference runs smoothly.

All talks, in person or virtual, must be uploaded to the below dropbox link by **11:59pm AT on 14 September 2022**

<https://www.dropbox.com/request/5yMIDGhUIzwNRePfY92b>

All talks must be submitted as a PDF (.pdf), powerpoint 2016 (.pptx) or Power Point Show (.ppsx).

All presentation will be loaded from the local computer.

For those giving and in person talk stay at the podium and speak into the microphone so that your colleagues online can both see and hear you.

For those giving a virtual talk you will be given remote control of the local computer. You will be able to advance your slides, move the mouse, use the pointer, and see your slides on your computer. Your video feed will be displayed on a second screen adjacent to your presentation. You will not be able to see your speaker notes in powerpoint. We ask that you ensure you have a quality microphone, speakers, and test your audio equipment before the conference.

If you would like an explanation of how to use the remote settings and/or trial the set up please join Pam Rutherford online

Wednesday September 7 from 4-6pm AT (2-4 pm CT) or

Friday September 9 from 12-2pm AT (10am-12pm CT)

Join Zoom Meeting

<https://us06web.zoom.us/j/81263756623?pwd=OHFHY2FWNHovTUIHdnhJNmo0MFQ5dz09>

Meeting ID: 812 6375 6623

Passcode: 497000

We are working really hard to have a fully hybrid conference. Online participants are encouraged to ask questions verbally or put them in the chat. There will be someone in person monitoring the chat and looking for “raised hands” online.

15 minute talks

Target 10-12 minutes for your presentation to leave a few minutes for questions

5 minute lightning talks

Please use your full allotted time. There are no questions at the end of 5 minute talks.

Posters

Posters must be smaller than 120cm x 90cm