Presentation Guidelines

Both Styles

- Many reptiles and amphibians in Canada are at risk of poaching, so keep location information at a broader level than someone would be able to find publicly available online.

Platform Presentation Guidelines

- There is an option to attend the 2026 CHS conference virtually. All talks will be recorded and streamed via Zoom. Please be mindful of that when considering what results and details will be included in your talks.

- All talks must be uploaded to the podium computer before the start of your session. You can upload your talk within the room where you will be presenting by bringing it on a USB key to the presentation room during the break period before you talk. A limited number of USB keys and adapters will be available if needed. The latest that a talk will be accepted is the break before your talk occurs. Every presenter needs to ensure they are in their presentation room **15 minutes before your session begins** to ensure your talk is available on the presentation computer with the tech team representative. All talks must be submitted as a PDF (.pdf), PowerPoint 2016 (.pptx), or Power Point Show (.ppsx).

- All presentations will be loaded from the local computer.

- Keep the presentation within the timeframe allotted:

    - 15 minute talks - target 10-12 minutes for your presentation to leave a few minutes for questions

    - 5 minutes lightning talks - please use your full allotted time. There are no questions at the end of 5-minute talks.

- Please speak loudly and use the provided microphone so that your colleagues online can both see and hear you. Online participants are encouraged to ask questions in the Zoom chat. There will be someone in person monitoring the chat and sharing questions with the speakers.

Please note: We are recording talks!

If you do not want your talk to be posted on the CHS YouTube channel, please contact the CHS Meetings and Workshops Committee as soon as possible at conference@canadianherpetology.ca .

Poster Presentation Guidelines

- Poster size and format: Posters must be smaller than 120 cm long x 90 cm high (i.e., 4 ft wide and 3 ft high). Stay approximately 2 cm away from the edge of the page with all text, photos or graphics.
- Font sizes for titles: Recommended font size for the major title is 72 point and bold. Recommended font size for minor titles (intro, objectives, conclusions) is 48 to 60 point. Choose a common font style. Use caps and lower case; all caps can be hard to read.
- Font sizes for body text: Recommended font size is 28 to 42 point. Use point form (avoid paragraphs) and keep points short.
- Font size for references: Reduce type size to 24 point or less; this should not be a significant part of your poster.
- Tips:
    - Be sure to identify yourself, your organization, where you are from, and your funders, and include your contact info for follow-up. Be sure to get permission to use your sponsors' logos.
    - Do a final thorough read-through and use “spell check”!
    - Have a friend look over your poster to ensure that 1) the take-away message is obvious, 2) spelling and grammar are correct and 3) the poster is aesthetically pleasing.
    - Remember this audience will be interested in practical implications more than theory.
    - Choose background colours that will ensure your lettering will not get lost in the background, and don’t let your background take over from the message of your poster.
    - Ensure images are at least 300 dpi and inserted in .jpg format.
    - Print a proof copy (page size) of your poster first before printing a full size copy.